

How to add to existing content

You can suggest an edit, add a comment, or tag an item with additional information. To add any information, you must be logged in. If you are not yet a member, see our registration guide on how to sign up.

How to suggest an edit

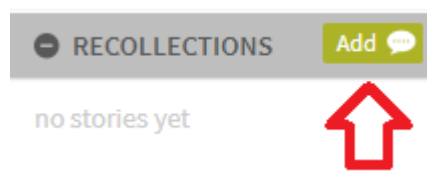
To suggest an edit, click the **'suggest an edit'** button found at the top left of the record 

Add your changes to the relevant sections and click **'save changes'**.

Your changes will then be sent to the site administrator for approval.

How to add a comment

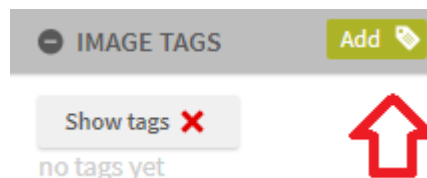
Comments on Clutha Heritage are known as **'Recollections'**. To add a recollection simply click the **'Add'** button in the recollections section to the left of the record.



The **'Add your story'** window will open. Here you can type your comment. Once you have done this, push **'Add my story'** to save your comment to record.

How to add a tag

You can add information such as place and people names by tagging. To do this, click the **'Add'** button in the Image Tags section at the top left of the record.



From here, click on the place or person you wish to tag. This will open the **'Creating a tag'** window. In this window, from the drop down select what you are tagging i.e., person, place, organisation or other. This will open a section where you can write the name you are adding to the image. Once you have typed in the name, simply click **'save'**.